# Information Governance Consulting

**RICOH**
imagine. change.

# The foundation of effective compliance, data governance, and risk management.

## Assessing and addressing your organization's information

With the explosive size of business data, many organizations find themselves struggling with several aspects of information management, such as security and protection, retention and disposition, legal and regulatory compliance, and reliability and authenticity. Ricoh's Information Governance (IG) consultants address these aspects, helping organizations break down silos and establish long-term, sustainable programs involving all essential stakeholders.

With Ricoh's expert help, you will learn how to decrease costs, drive compliance, and make sound business decisions based on clean, reliable data.

## An end-to-end program

Our consultants design and implement complete IG programs, based on an initial assessment. Assessments cover retention, disposition, policies, procedures, and staff training. We also consult on individual focus areas such as Records Management, Information Lifecycle, File Analysis, Legal Hold and eDiscovery, Imaging, and overall IG awareness. Depending on your organization's specific needs, our consultants can assist in building out a long-term, sustainable program or focus on immediate needs.

## Team of expert consultants

Ricoh boasts a tenured group of experienced industry practitioners who have real-world subject matter expertise with specialties such as oil and gas, manufacturing, pharma, biotech and healthcare, financial services, and utilities. Each consultant brings decades of experience and expertise into the design and implementation of any IG program. Our experts can also augment your team, freeing them to focus on critical line of business activities.

### Why RICOH IG?

- Proactive approach to data governance, risk management, and compliance efforts
- Customized roadmap lets you know where you are in your information management journey
- The ability to reduce your data storage
- Tenured team of industry veterans
- Leverage your existing technology or find the perfect fit

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## Demonstratable cost savings

Several Key Performance Indicators (KPI's) are used to measure both bottom line costs and "soft costs" (such as resources) associated with an organization's stored information. This enables defensible disposition and drastically reduces its costly data storage and information footprint. Consider the time and costs needed to implement preservation holds and search multiple repositories for relevant documents. Our approach provides clients with a roadmap to proactively manage your information as an asset and extract maximum value from it while avoiding the associated risks.

## Ricoh, your trusted partner

With our consultative approach, we help clients navigate their most pressing information challenges. Our combination of certified expertise and service excellence is backed by an over 85-year history of innovation and a refusal to be limited by tradition. Ricoh's steadfast legacy and support provides the assurance of business security because when you work with us, the security of your information is our highest priority.

**Engage with one of our Information Governance Consultants to learn more.**

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