B&W Multifunction Laser Printer

RICOH
SP 3710SF
SP 3710DN

☑ Printer  ☑ Copier  ☑ Facsimile  ☑ Scanner

RICOH

image. change.
Meet every need, every budget

You’re big on ambition, but short on budget. Make the most of both with the RICOH SP 3710SF multifunction printer (MFP) or SP 3710DN printer. Use these compact, affordable devices to perform everyday tasks with speed, reliability and versatility without breaking the bank. Produce up to 34 black-and-white pages per minute (ppm) for fast, productive everyday printing. Choose the SP 3710SF to manage and share your best ideas via standard copy, scan and fax capabilities. Use your smartphone, tablet or laptop for mobile printing. Set up with fast, easy configuration tools and multiple network connectivity options. And, maximize uptime and your budget with the high-yield, All-in-One (AIO) print cartridge.

Work in a small space

Game-changing ideas can come from anywhere. All you need are the right connections. Designed specifically to address the unique needs of today’s small offices and workgroups, the SP 3710 Series offers multiple connectivity options to simplify the way you work. Place the compact device on countertops, desktops or shelves with standard USB 2.0 and Ethernet interfaces. Or, choose USB Wi-Fi® 2.4GHz wireless connectivity and avoid the hassles of cables and cords entirely. Make driver setup and configurations easy for Windows and iOS users via the Auto Print Driver tool.

Work at a steady pace

Timing is everything. With print speeds up to 34 ppm, you can use the SP 3710 Series to move more information — and handle more jobs — without taxing your budget or resources. Equipped with a powerful controller and extensive memory, the devices can manage multiple jobs simultaneously, making it ideal for smaller workgroups of busy professionals. Check settings and release jobs easily via the 4-line LCD control panel on the SP 3710DN printer. You can even add watermarks, combine pages and create covers to enhance your business documents. With the SP 3710SF MFP, users can take advantage of the larger 4.3 inch color touchscreen to tap into even more information and assign shortcuts to common tasks quickly.

Work from anyplace

You’re always moving. With the SP 3710 Series, you’re always productive, too. Download the RICOH Smart Device Connector app to your smartphone, tablet or laptop to access and share information even when you’re away from the office. Send print jobs directly to the printer or MFP from your personal mobile device for fast, convenient mobile printing via Google Print®, Mopria® or AirPrint®. Once you’re back in the office, simply pair your Android® device via the Near Field Communications (NFC) tag on the SP 3710 Series to authenticate and transfer information and print.
Control information and costs — the easy way

Enjoy the cost-saving value of convenience
Spend too much time on maintenance, and eventually, you’ll be forced to fix customer relationships, too. The SP 3710 Series offers an All-in-One (AIO) print cartridge with a long-lasting 7,000 print yield so you can keep ideas flowing freely with less downtime. When you do need to replace the cartridge, do it yourself in moments via the convenient full front-access design. Reduce paper costs with default duplex printing. Cut energy costs with Sleep Mode when the device is inactive. In addition, the devices are ENERGY STAR® certified, offer low Typical Electricity Consumption (TEC) value to minimize total cost of ownership even more and meet EPEAT® Silver criteria*.

*EPEAT Silver rating is applicable only in the USA.

Make a difference, digitally
Get the word out — the SP 3710SF MFP offers a host of features for sharing important information immediately. Want to send a full-color presentation to colleagues for review? Use the 35-sheet Automatic Reversing Document Feeder (ARDF) to scan up to 8.5” x 11” originals for immediate electronic delivery via multiple Scan-to capabilities, including Scan-to-Email, FTP, Folder, USB drive and more. Need a signature on a contract? Use paperless faxing to send digital documents outside your network and directly into the recipient’s email inbox and reduce operating costs, trips to the fax and delays. Working with identification cards? Scan both sides onto one side of a single sheet automatically with ID Card Copy to save time and expense.

Manage more types of media securely
Target audiences with more impactful deliverables created just for them. Load a wide range of media, including thicker stocks up to 43 lb. Bond/90 lb. Index, into the 250-sheet Front-Loading Paper Tray or 50-Sheet Bypass Tray to print announcements, labels, envelopes and more that capture attention — and hopefully, new business. Print up to 1200 x 1200 dpi resolution for clear, clean images and text. Add an optional 250-sheet Paper Tray to extend print runs with paper sizes up to 8.5” x 14”. Use the letter-sized platen glass to make impressive copies of documents, books and more. Use Locked Print to hold jobs in queue until the authorized user releases it to keep it out of the hands of passersby.
RICOH SP 3710SF/SP 3710DN
SYSTEM SPECIFICATIONS

Engine Specifications
SP 3710SF
SP 3710DN
Configuration
Desktop
Technology
Laser
Color/Black & White
Print Color: Black & White
Electro-photographic printing
Scanning Element
Laser Beam
Toner Type
Dry mono-component toner development
B&W Speed (Letter)
34 ppm
Maximum Monthly Volume
Up to 5,800 total prints/month
Maximum Monthly Duty Cycle
35,000 prints
First Page Out Time
7.1 seconds (Letter)
Warm-up Time
SP 3710SF: 25 seconds or less; SP 3710DN: 23 seconds or less
Recovery from Sleep
SP 3710SF: 8.8 seconds
Standard Paper Capacity
250-sheet tray + 50-sheet bypass
Maximum Paper Capacity
550 sheets (with optional 250-sheet Paper Feed Unit)
Supported Paper Types
Simplex
Duplexing: Bypass Tray
Bypass Tray:
Custom Sizes:
3.94" x 5.83" to 8.5" x 14" (100 x 148mm to 216 x 356mm)
Bypass Tray:
5.5" x 8.5" to 8.5" x 14"; A6 – BS, Envelopes
Custom Sizes:
3.54" x 5.51" to 8.5" x 14" (90 x 140mm to 216 x 356mm)
Duplexing:
8.5" x 11" to 8.5" x 14"; A4 – BS
Standard Tray – 14 – 43lb Bond/ 90lb Index
Standard Tray – 43lb Bond/ 90lb Index
Bypass Tray:
43lb Bond/ 90lb Index
Duplexing:
16 – 28lb Bond/ 58lb Index
Supported Paper Weights
Thin, Plain, Thick, Recycled, Colored, Special, Letterhead, Pre-printed, Bond*, Cardstock, Label*, Envelope**
Duplexing
Standard
Dimensions (WxDxH)
SP 3710DN: 14.6" x 15.4" x 10.3" (370 x 392 x 262mm)
SP 3710SF: 15.9" x 15.4" x 16.5" (405 x 392 x 420mm)
Weight
SP 3710DN: 28.7 lbs., 13kg
SP 3710SF: 24.8 lbs., 11kg
Power Consumption
Power Consumption (Operating)
SP 3710SF: 66W
SP 3710DN: 90W
Power Consumption (Sleep Mode)
SP 3710SF: 8W
SP 3710DN: 10W
Typical Electricity Consumption***
SP 3710SF: 0.43 kWh per week
SP 3710DN: 0.41 kWh per week
Voltage
SP 3710SF: 100-127VAC, 50/60Hz
SP 3710DN: 208-240VAC, 50/60Hz
Weight
SP 3710SF: 40 lbs., 18kg
SP 3710DN: 55 lbs., 25kg
Energy Star
Part #: 408299

Copy Specifications – SP 3710SF only
Copy Resolution
Scanning: 600 x 600 dpi via platen; 600 x 300 dpi via ARDF
Printing: up to 1200 x 1200 dpi
Document Feeder Type
Automatic Reversing Document Feeder (ARDF)
Original Capacity
35 sheets maximum (dependent upon paper thickness)
Original Size
5.5" x 5.5" to 8.5" x 14" (140 x 140mm to 216 x 356mm)
Original Weight
14 – 28lb Bond (52 – 105g/m²)
Maximum Copy
99 copies
Quantity
Preset Reduction & Enlargement Ratios
400%, 200%, 155%, 129%, 100%, 93%, 78%, 65%, 50%
Zoom Range
25 – 400% in 1% increments via ARDF or platen
Card ID Card Copy
Supported

Duplex Features
Duplex, Combine Copy (2 in 1, 4 in 1), Image Density Adjustment (5 levels), Image Quality Mode (Text, Photo, Mixed)

Printer Specifications
Processor Speeds
SP 3710SF: 400MHz
SP 3710DN: 350MHz
Memory
SP 3710SF: 256MB
SP 3710DN: 128MB
Print Resolution
1200 x 1200 dpi, 600 x 600 dpi
Print Languages
PCL6, PCL5e, PS7 emulation (Windows support only)
Fonts
PCL: 55 fonts; PS3: 35 fonts
Standard: Ethernet 10/100 BASE-TX; USB 2.0 Type B
Connection Types
Optional: Wireless LAN (IEEE 802.11 abgn/nac)
Network Protocols
TCP/IP (IPv4, IPv6), IP
TCP/IP (IPv4, IPv6), IP
Supported Operating Systems
Windows 7, 8, 8.1, 10, Windows Server 2008 (SP2 or later), 2012R2, 2012/2012R2, 2016
Device Management
RICOH Smart Connector, AirPrint®, Mopria®, Google Cloud Print®
Mobile Printing
iPhone, iPad, iPod Touch®, Samsung Galaxy®, Google Cloud Print™

Other Printer Features
Collate, Dithering, Duplex, Do Not Print Blank Pages, Front Cover Sheet, Layout (N-Up), Locked Print (PCL Only), Mirror Image (PS3 only), Reduce/Enlarge, Rotate Print (PCL Only), Sample Print (PCL Only), Toner Saving, Watermarks

Scan Specifications – SP 3710SF only
Scanner Resolution
Via Platen: up to 600 x 600 dpi
Via ARDF: up to 300 x 600 dpi
TWAIN: up to 19.200 dpi via Platen, up to 600dpi via ARDF
Scan Speeds
Via ARDF: up to 600 x 600 dpi
Black & White: 13 ipm
Speed (in sleep mode)
200 x 200 dpi
Color: 4 ipm via ARDF; 600 x 300 dpi

Maximum Scanning Size
Up to 8.5" x 14" (216 x 356 mm)
Scan Modes
Color, Black & White, Grayscale
File Formats
TIFF, JPEG, PDF
Scan-to-Modes
Scanner to FTP, Scan-to-USB

Fax Specifications – SP 3710SF only
Compatibility
ITU-T (CCITT) G3
Circuits
PBB, PSTN
Fax Resolution
200 x 100dpi (Standard), 200 x 200dpi (Fine/Photo)
Transmission Speed
2 MB (approx. 100 pages)
Quick Dials
8
Speed Dials
100

Additional Fax Features
Auto Redial, Auto Reduction, Duplex Print, Error Correction Mode, Fax Forwarding to E-Mail/ Folder, Immediate/Memory Transmission, LAN-Fax

Security Features
IPSec, Locked Print, SNMPv2 support, WEP

Hardware Options
Paper Feed Unit
Part #: 408287
Paper Capacity
250 sheets
Supported Paper Sizes
5.5" x 8.5" x 8.5" x 14"; A5 – BS
Supported Paper Weights
14 – 28lb Bond/ 58lb Index
Weights
(60 – 105g/m²)
Dimensions (WxDxH)
14.6" x 15.4" x 3.5" / 370 x 392 x 99 mm
Weight
6.6 lb., 3 kg

IEEE 802.11 Interface
Part #: 408299

Consumables and Yields
AIO Print Cartridge
Yield: 7,000 pages* Part #: 408284

*Declared yield in accordance with ISO/IEC 19752.
Product ships with starter All-in-One (AIO) print cartridge yielding approximately 7,000 pages.
For maximum performance and yield, we recommend using genuine Ricoh parts and supplies.
All specifications are subject to change without notice.

Warranty
The RICOH SP 3710SF/SP 3710DN is under warranty against defects for a period of one year from the date of purchase. Consumables are under warranty for a period of 90 days from the date of purchase or until depleted, whichever comes first. Please refer to warranty documents shipped with the product for more details.