

RICOH eForms Manager

RICOH
imagine. change.



Regain control with smart processes

Automate tasks that kill productivity

Many administrative tasks are error-prone and slow, as well as labor-intensive. RICOH eForms Manager makes process automation easy.

Improve the customer and employee experience

Self-serve processes bring speed, information accuracy and instant gratification to users.

Start with one process, then another...

Transforming any business with digital process automation allows you to move more quickly and provides better visibility to specific areas.

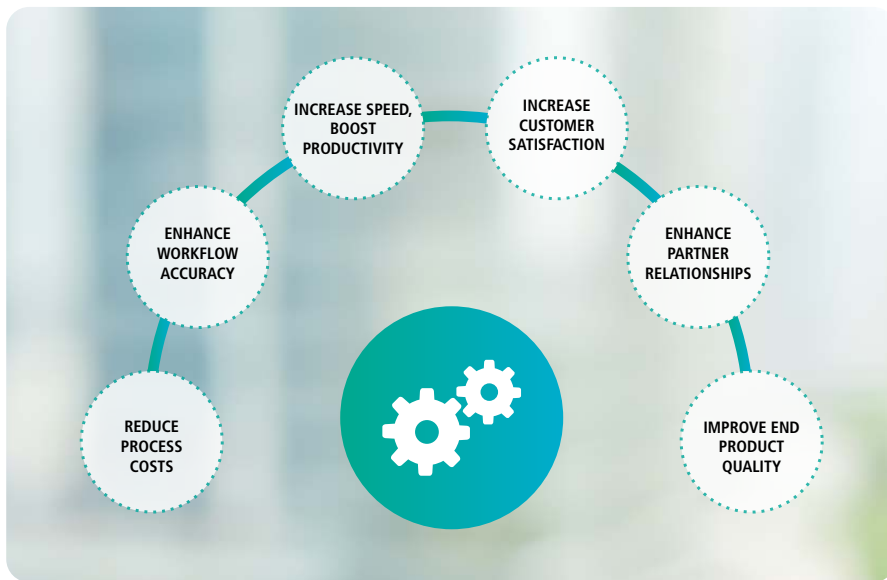
Where could you use some automation?

- ✓ Sales order entries
- ✓ Timesheets
- ✓ Purchase requisitions
- ✓ Travel authorizations
- ✓ Expense claims
- ✓ New customers/vendors
- ✓ Change request forms
- ✓ New hire onboarding

Automate these and many other slow, costly processes.



Drive process automation



Handle multi-step processes seamlessly. Intelligent rules automatically route, advance steps and handle exceptions.

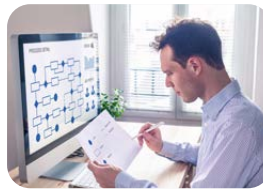
Remote worker ready

Is hybrid working making manual processes even more manual? You can still bring automated processes into the hybrid workstyle with full audit trail capabilities, electronic signature capture and the ability to automatically escalate or notify management of workflows that are stuck and need special attention.



Powerful tools to analyze and improve

The ability to identify workflow trends gives administrators the intelligence necessary to identify areas where delays typically occur. With this knowledge in hand, they can then fine tune business logic to make processes more effective. Our professional services team can help you build automation into your digital transformation strategy — making your existing processes even better.



Why partner with Ricoh

We know document processes, and we can turn your slow, manual workflows around. When you choose to work with Ricoh, you can rest easy working with a proven performer you already know and trust.

Smarter processes make automation easy

See progress in real-time, check response times and spot bottlenecks.



Pre-built Workflows

Start with one of many included templates and fine tune it.



Easy DIY Visual Designer

Workflow design made simple with a point-and-click dynamic forms and workflow builder.



Intelligent Rules

Build in intelligence to automatically route, advance steps and handle exceptions. Refine continuously based on reporting feedback.



Low Code Simplicity

Provide rapid implementation capability using knowledge workers, without a development team.



Scalable Deployment

Choose either on-premises or a cloud service.

Drive data and intelligence to your backend systems

RICOH eForms Manager is designed to integrate with other systems, using available information to drive powerful and effective workflows. Connect RICOH eForms Manager to existing environments using a number of available connectors — including DocuWare, Google, Microsoft SharePoint, Microsoft Azure and more.

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