Ricoh FAX3320L
Facsimile
The Ideal Fax System
for Small Businesses
Streamline Workflow and Increase Efficiency with this Powerful Facsimile System.
In any organization, you need productive document communication systems to maximize efficiency and keep workflow moving. For independent businesses or smaller workgroups, cost-efficiency is equally important. The RICOH® FAX3320L is a versatile yet affordable fax system that meets both needs. This powerful system combines essential fax features with convenience copying — so it can handle a wide range of jobs. Its compact footprint allows you to place it with ease, and its user-friendly design ensures smooth operation, even for first-time users.
Superior Versatility
To help you complete every office task quickly and easily, the Ricoh FAX3320L offers standard G3 faxing and 15 page-per-minute digital copying, as well as 15 page-per-minute printing via the Printer Option.

• Expect outstanding 600 dpi output quality for incoming fax documents, digital copies or printed files.
• With the optional Printer Controller, choose from PCL 5e, PCL 6 and PostScript 2 compatibility to ensure superior printing.

Exceptional Efficiency
Whether you are faxing, copying or printing, the Ricoh FAX3320L offers the convenient, time-saving features you need to complete your document tasks quickly and move on to more critical activities.

• Quickly distribute documents anywhere in the world with a 33.6 Kbps Super G3 Modem, featuring a 3.0 seconds-per-page transmission speed that helps minimize long-distance costs.
• Ensure flawless, unattended transmission of contracts, proposals and other large, multi-page documents with the 50-sheet Automatic Document Feeder, which achieves scan rates as fast as 2.8 seconds-per-page.
• With standard 8 MB fax memory (640 pages) and a 12-hour battery backup, mission-critical documents are stored if paper trays are empty or a power loss occurs.
• Memory Transmission enables users to scan fax documents, walk away with the originals, and allow the Ricoh FAX3320L to take over. It waits for the line to be free if the fax was already in use, or redials if the receiver was busy — all without user intervention.
• Speed transmission even more with Parallel Memory Transmission, which dials and starts sending your fax as soon as you scan the first page.

Intuitive, User-friendly Operation
The Ricoh FAX3320L features simple operation and straightforward design, so it is easy for users to navigate the system's wide variety of functions.

• Find exactly what you need with an easy-to-read Control Panel that guides you through any function.
• Simplify complex functions — such as transaction journal printing or duplex faxing — by assigning them to one of five programmable one-touch User Function Keys.
• Keep informed of the status of the Ricoh FAX3320L at-a-glance with Status Indicator Lights. Green indicates a transmission or reception is in process, while red indicates a communication error or the need to replace paper or toner.
• Send fax documents to your most frequently called recipients with one-touch convenience using 30 Quick Dials and 100 Speed Dials.

Compact, Affordable Design
In its relatively small footprint, the Ricoh FAX3320L offers just as much versatility as many larger fax systems — yet it fits easily in space-restricted areas.

• Maximize productivity with a total paper capacity of up to 850 sheets (with all options).
• Reduce cost-per-page and simplify supply replacement with separate toner and developer units.

Expand functionality with the Printer Option.

Print or copy onto labels, overhead transparencies, postcards and other unique stocks with the 100-sheet Bypass Tray.

Your Environmental Partner
Ricoh continues its long-standing commitment to developing office solutions with environmentally friendly and superior energy- and supply-saving features, without compromising productivity, including:

• Power-Saving Sleep Mode
• Duplex and Combine Copy Modes
• Minimal Ozone Emissions
• Restriction of Hazardous Substances Compliant (RoHS)
## Specifications

<table>
<thead>
<tr>
<th>Feature</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Type</strong></td>
<td>Desktop Facsimile</td>
</tr>
<tr>
<td><strong>Recording Method</strong></td>
<td>Laser</td>
</tr>
<tr>
<td><strong>ITU-T Compatibility</strong></td>
<td>Group 3 (V.34); ECM</td>
</tr>
<tr>
<td><strong>Modem Speed</strong></td>
<td>33.6 Kbps with Auto Fallback</td>
</tr>
<tr>
<td><strong>Maximum Transmit Speed</strong></td>
<td>3 seconds*</td>
</tr>
<tr>
<td><strong>Data Compression</strong></td>
<td>MH/M/M/M/BR/BR/BR</td>
</tr>
<tr>
<td><strong>Scan Speed</strong> (standard resolution)</td>
<td>2.8 seconds-per-page**</td>
</tr>
<tr>
<td><strong>Dual Access</strong></td>
<td>Standard</td>
</tr>
<tr>
<td><strong>Standard Document Memory</strong></td>
<td>8 MB (640 pages**)</td>
</tr>
<tr>
<td><strong>Optional Document Memory</strong></td>
<td>40 MB (1,500 pages**)</td>
</tr>
<tr>
<td><strong>AutoDialer</strong></td>
<td>30 Quick Dials, 100 Speed Dials, 5 Groups</td>
</tr>
<tr>
<td><strong>User Function Keys</strong></td>
<td>5 Dedicated Keys</td>
</tr>
<tr>
<td><strong>Document Memory</strong></td>
<td>12 Hour (standard memory)</td>
</tr>
<tr>
<td><strong>Auto Document Feed</strong></td>
<td>50 sheets</td>
</tr>
<tr>
<td><strong>Capacity</strong></td>
<td>8.5&quot;/8.4&quot;</td>
</tr>
<tr>
<td><strong>Width/Scan Width</strong></td>
<td>22.7&quot;</td>
</tr>
<tr>
<td><strong>Document Length</strong></td>
<td>200 x 100 dpi</td>
</tr>
<tr>
<td><strong>Scan Resolution</strong></td>
<td>64 shades of gray with Error Diffusion</td>
</tr>
<tr>
<td><strong>Maximum Print Speed</strong></td>
<td>15 pages-per-minute</td>
</tr>
<tr>
<td><strong>Maximum Print Resolution</strong></td>
<td>600 dpi</td>
</tr>
<tr>
<td><strong>Resolution Enhancement</strong></td>
<td>Super Smoothing HQ&quot;</td>
</tr>
<tr>
<td><strong>Maximum Recording Width</strong></td>
<td>8.4&quot;</td>
</tr>
<tr>
<td><strong>Maximum Recording Width</strong></td>
<td>8.5&quot; x 14&quot;</td>
</tr>
<tr>
<td><strong>Paper Size</strong></td>
<td>250-sheet Cassette Tray</td>
</tr>
<tr>
<td><strong>Standard Paper Capacity</strong></td>
<td>100-sheet Bypass Tray</td>
</tr>
<tr>
<td><strong>Optional Paper Capacity</strong></td>
<td>500 sheets</td>
</tr>
<tr>
<td><strong>LCD Display Size</strong></td>
<td>2 Lines (22 Characters)</td>
</tr>
<tr>
<td><strong>Power Consumption</strong></td>
<td>Energy Saver Mode: 1.2W and lower (without options)</td>
</tr>
<tr>
<td><strong>Power Requirements</strong></td>
<td>115 VAC, 60Hz</td>
</tr>
<tr>
<td><strong>Environment</strong></td>
<td>59 to 77°F, 30 to 70% RH</td>
</tr>
<tr>
<td><strong>Dimensions (WxDxH)</strong></td>
<td>17.6&quot; x 19.5&quot; x 16.2&quot; (without options)</td>
</tr>
<tr>
<td><strong>Weight</strong></td>
<td>40.8 lbs. (without options)</td>
</tr>
<tr>
<td><strong>Optional PFU (WxDxH)</strong></td>
<td>17.0&quot; x 16.1&quot; x 5.5&quot; (without options)</td>
</tr>
<tr>
<td><strong>Weight</strong></td>
<td>10.6 lbs.</td>
</tr>
</tbody>
</table>

## Communication Features

- Answering Machine Interface
- Automatic Fax/Tel Change
- Ai Redial
- Busy Tone Detection
- Chain Dialing
- Communication Failure Report
- Distinctive Ring Detection
- Error Correction Mode
- Error Report
- Monitor Speaker
- On Hook Dialing
- Power Failure Report
- Pulse/Tone Selection
- Redial (Auto/Manual)
- Shortened Protocol

## Transmission Features

- Batch Transmission
- Blank Document Detection
- Closed Network
- Confidential Transmission with ID
- Fax Header (TTI)
- Forwarding
- Immediate or Memory Transmission
- Label Insertion
- Memory Transmission Immediate Stop
- Memory Transmission Result Report
- Page Count
- Page Retransmission
- Quick (Parallel) Memory Transmission
- Send Later
- Serial Broadcasting (Immediate and Later)
- Transmission Confirmation Report
- Transmission Result Report

## Copy Features

- Copy up to 99 copies
- Copy at 15 pages-per-minute

## Reception Features

- Authorized Reception
- Auto or Manual Reception
- Closed Network
- Confidential Reception with ID
- Confidential Reception Report
- Continuous Polling
- Document Separation Mark (Checkered)
- Memory Lock (All or By Address)
- Multi-Polling Reception
- Page Separation & Length Reduction
- Poll Later
- Polling Reception (With and Without ID)
- Reception Mode Selection (Auto/Manual)
- Reception Time Printing
- Specified Cassette Selection
- Substitute Reception

## Options

- Feature (Memory) Expander Card Type 300 (40 MB) (non volatile)
- Telephone Handset Type 1018
- Cabinet Stand
- 500-sheet Paper Feed Unit

*Approximately 3 seconds-per-page at 33.6 Kbps is dependent on optimal line quality, and customer performance may vary by location. Current systems used by the Public Switched Telephone Network (PSTN) generally support 28.8 Kbps modem speeds or lower.

**Based on ITU-T Test Chart #1 in standard resolution.